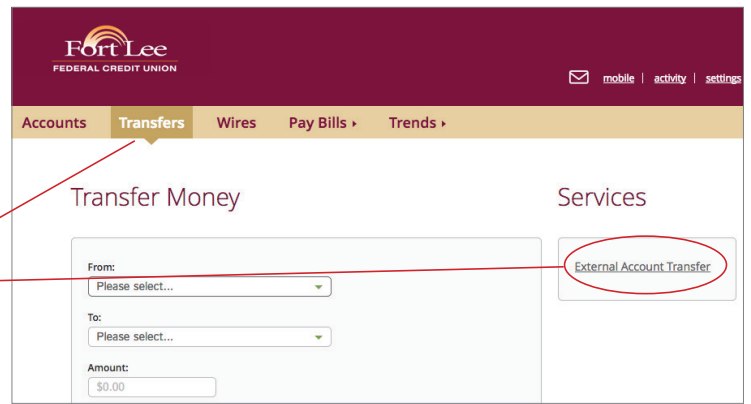


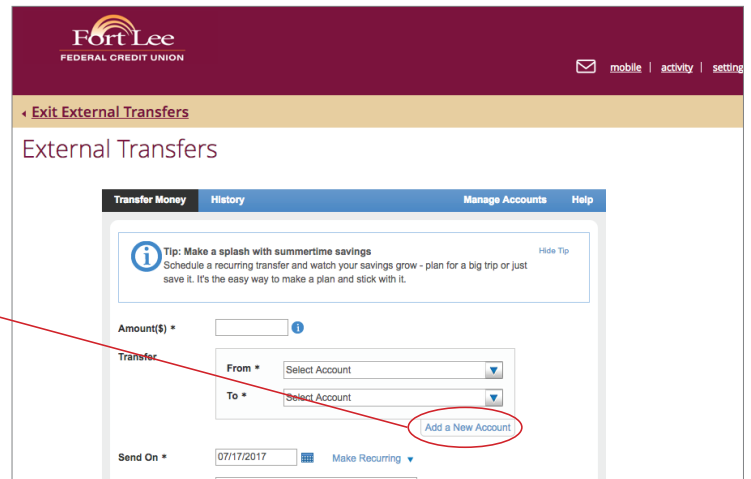
How to Make an External Transfer (from another financial institution)

1 Log in to Online Banking and click on the gold **Transfers** tab.

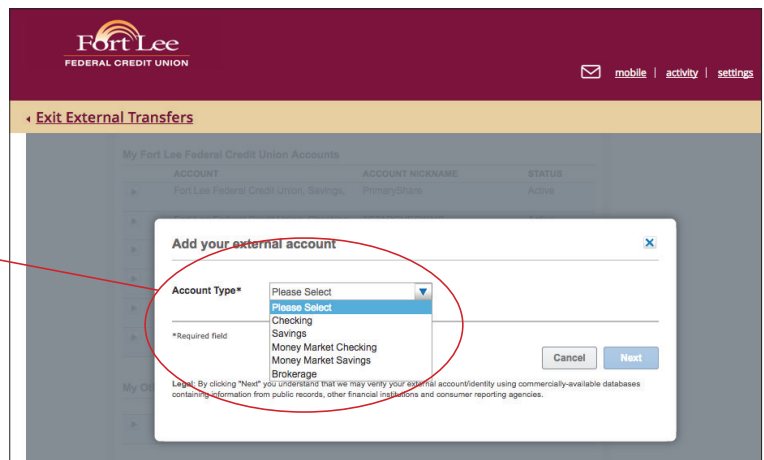
Select **"External Account Transfer"** under **Services**.



2 In the External Transfers area, click **"Add a New Account."**



3 Choose your **Account Type** (Checking, Savings, etc)



4 Enter your external account's **Routing Number** and **Account Number**.

Click **Next** and follow the prompts to verify your external account information and complete the setup.

